

SITE SECURITY AND END OF SCHOOL DAY ARRANGEMENTS

MORNING

The side gate through which children enter school in the morning opens at 8.40am and should be closed and locked at 8.55am. Children are supervised on the school yard from 8.40am. This also helps us to monitor late-comers who must sign in at the front office after 8.55am. Thankyou.

END OF THE DAY

- If your child is in Class **CHERRY** please wait along the path outside the classroom. The door opens at 3.20pm and the children will be sent out to you when a member of staff recognises the person collecting them.
- If your child is in Class **HOLLY** please wait by the front classroom door along the fence. Staff will call the children to the door when they see the person responsible for collecting them.

If your arrangements for collecting your child change for any reason, please inform the school before the end of the day.

If you have children in other Key Stage 1 classes (Y1 or Y2) please collect your youngest child first as staff in other classes will keep them until you arrive.